

OLAS FINANCE COMMITTEE MEETING - THURSDAY 1st DECEMBER 2022

WELCOME – Fr Philip welcomed everyone to the meeting and started the meeting with a prayer.

APOLOGIES – Ken Baker (400 Club & SVP)

PRESENT – Fr Philip, Bob Hudyba (Church Property – Left early after presenting report), Anne Shore (Grants Group), Mervyn Lodge (Parish Representative), Steve McNally (Health and Safety Representative), Sarah Price (Parish Secretary, Treasurer and Gift Aid Co-ordinator), Deacon Tom Tranter

Minutes of the previous meeting held on 9th June 2022. Fr Philip thanked Sarah for the minutes. The minutes were accepted as a true record.

AGENDA

CHURCH

Electrical Testing – Vaughan Electrical are unable to come back and provide us with a quotation. Richard Harley who has completed work in the presbytery has been approached, he will look through the electrical testing document and provide us with a quotation.

Bell Tower – Bob to follow up and organise a time to meet with Exaudite. Mervyn confirmed one of the ropes is starting to fray.

Redecoration work – We now have 2 quotations for external redecoration work to the Parish Centre, Presbytery, Church and boundary wall railings. John Stedeford & Sons- £26, 307 including VAT and ACS Decorating Services - £20, 050 no VAT charge. A third contractor, GM Décor did not return a tender. ACS Decorating Services quotation has been accepted by the Finance committee. Work will start in May 2023, following the completion of a Major Expenditure form.

PRESBYTERY – Some remedial work has been undertaken on the Presbytery roof secret gutter following water ingress. More investigation needs to be undertaken. Bob will contact Adrian Mathias of Brownhill Hayward Brown Architects.

PARISH CENTRE – Work has been completed on the Food storage room and Ladies toilets. Fascia boards, rainwater guttering, and downpipe have been replaced and a defective flashing has been repaired.

Windows- Quotations to repair dormer windows, fascia boards and flashings to flat roof area have been received from Midland Conservation £13,860 and Croft £4,383. The 2nd quotation has been accepted. Croft will start work after Christmas, and at the same time they will investigate any problems with rot/dry rot in the roof.

Fr Philip thanked Bob for all his hard work.

Steve discussed an issue with the gullies by the Newman Room, the edges have collapsed and the ones outside the parish centre main door are wired together. When we have a suitable contractor on site Bob will speak to them. In the parish centre main lounge (right-hand side of the Crucifix) the light unit has broken, and the bulb cannot be replaced. Richard Harley (Electrician) to be asked about this when on site.

It was decided we should have a Church property repair book to note any small repairs that are required – Sarah to organise this.

CEMETERY – A poplar tree was removed from the Cemetery at the instruction of Dudley Council. This was undertaken by Mitchell Roberts Tree Surgeon and traffic management was put in place.

HEALTH AND SAFETY – Steve has completed the parish centre review and added it to the risk assessment on Xcenta. Electrical and alarm testing is all up to date.

400 CLUB – following the recent appeal, we now have seven new members, and four members have additional tickets.

FINANCE - Sarah gave the following report - Income from unit trusts is £14,500. The monthly rent for Fr Stephen of £500 paid by the Diocese, will be used toward utilities and the redecorating cost of his room. The parish centre income has risen as it is now used by an operatic society for rehearsals Mon/Thurs - Sept – April and a Pentecostal Church every Sunday. The foodbank has offered pay £100 a month towards the Cleaning of the Parish centre in lieu of rent. An appeal needs to be held to cover the cost of the heating in Church/Parish Centre (one gas meter for both) We have not received a bill for Oct/Nov due to a discussion being held by IFM and British Gas. Fr Philip shared some figures that he had collated. To reduce the Gas usage in the Parish centre adult instruction and bible study now takes place in the presbytery. A reminder has been sent to those serving coffee in the parish centre after 11am Mass that the heating is set and there is no need to put it on before Mass.

PARISH YOUTH WORKER PROPOSAL – The parish wishes to deepen the connection between families, schools (St Joseph's primary and Hagley High School) and the parish. This was identified as one of our main aims during the synodal pathway discussions in Spring 2022. A youth worker will bring their commitment to the faith and life of the Catholic Church, revitalising existing outreach to young people and families, and developing new areas of activity and involvement. We would like to work towards our vision which has young people involved with our existing parish life, our worship, Spiritual and community activities, and providing opportunities for them to develop with their peers to be faithful, joyful, and committed Catholics. Pay; £30,000 (full time) - 0.5 Pro Rate. Initial contract period; 2 years. Job description

- promote and lead youth activities in the parish (with parish youth group)
- work with parish priest, parish youth committee, our schools and parishioners to identify and develop youth involvement in existing parish groups.
- lead parish Confirmation programme Catechesis.
- promote links with KYT and initiate opportunities locally and across the diocese to involve young people.
- promote Spiritual lives of young people through, prayer liturgical opportunities, parish life, pilgrimages, retreats, reconciliation etc.
- identify and nurture parish youth volunteers and leaders and promote leadership in young people.
- develop a youth team to support youth leaders.

It was agreed by the Finance committee members that the Parish should advertise for the Youth Worker.

AOB

It was noted that Legacy leaflets are available to print out on the Archdiocese of Birmingham website.

Date of Next Meeting – Thursday 15th June at 2pm. (amendment to time meeting will now be held at 7pm)